

City of Selah
Council Minutes
September 11, 2018

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

A. Call to Order Mayor Raymond called the meeting to order at 4:00pm.

B. Roll Call

Members Present: Jacquie Matson; Rachael Glaspie; John Tierney; Roger Bell; Russell Carlson

Members Absent: Jeremie Dufault; Diane Underwood

Staff Present: Donald Wayman, City Administrator; Robert Noe, City Attorney; Dale Novobielski, Clerk/Treasurer; Rick Hayes, Police Chief; Gary Hanna, Fire Chief; Jim Lange, Deputy Fire Chief; Joe Henne, Public Works Director; Jeff Peters, Community Development Supervisor; Treesa Morales, Recreation Manager; Andrew Potter, Human Resources Manager; Monica Lake, Executive Assistant

C. Councilmember Absence – Motion to Excuse

Council Member Tierney moved, and Council Member Carlson seconded, to excuse Council members Dufault and Underwood. By voice vote, approval was unanimous.

D. Pledge of Allegiance

City Administrator Wayman led the Pledge of Allegiance, followed by a moment of silence in honor of 9/11.

E. Invocation

Pastor Mark Griesse gave the prayer.

Mayor Raymond introduced the three officers from Yakima Training Center in attendance then one of the officers read aloud a Proclamation from Governor Inslee regarding 9/11.

F. Agenda Changes

Remove: M – 1a: Selah Downtown Association Bi-annual Report

G. Public Appearances/Introductions/ Presentations

1. Whitney Stohr, Selah Downtown Association

Whitney Stohr, Selah Downtown Association (SDA), approached the podium and addressed the Council. She said that she had a presentation about what they have been doing and about next year's programs but would wait for a month or so and be back to do that. She talked briefly about the Business Façade Grant Program, the major recipient this year being Black Rock Center, then passed out copies of the business map that the Association had recently completed and had printed for distribution. She noted that they would be available at the ball parks and around town, and that they would also be working on how to put them at Volunteer Park and Wixson Park.

Mayor Raymond commented that it was very nice.

Council Member Glaspie agreed that it was clean and concise; adding that she wished it was that clear from an actual aerial view.

Council Member Carlson remarked that the SDA worked really hard on it, and that if something didn't get put in there they are open to feedback. His recommendation was to make sure this gets into the parks to direct people to local businesses, suggesting that the Selah High School or Eagle Scouts that could do projects to get that done.

Council Member Glaspie agreed.

2. Ted Pooler, HLA Engineering and Land Surveying, Inc.

Mayor Raymond welcomed Ted Pooler to the meeting.

City Administrator Wayman remarked that they had a great meeting with Ted Pooler and Mike Battle from HLA earlier that week, and one of the things discussed was future plans for the I-82 connection off of East Naches Avenue, how to go forward with that, and communicating with those in Olympia to move the project forward. He stated that Mr. Pooler offered to come speak to Council about it.

Ted Pooler, HLA Engineering and Land Surveying, Inc., approached the podium and addressed the Council. He handed out a flow chart outlining how to build Selah, a copy of which is attached and incorporated as part of the minutes, and walked Council through the various items listed, how they are integrated together, and how they work together to improve the community, from the big picture of a Growth Management and Capital Facilities plans to the detail of a Sub Area plan, transportation needs, and how those work together towards future funding applications and improving traffic flow.

City Administrator Wayman commented that the discussion yesterday was with regard to working with HLA to put together a nice quick look data sheet that legislators and partners in Olympia and Washington DC would be able to look at and understand what they are trying to do. He added that they could address it and get them starting to think about it this year, but they need to get that information in front of them now.

Mr. Pooler said that they would start off with an overall map that shows intersection improvements and the interchange into town, showing that they are seeking funding down that path, and revise it as they have a better understanding of costs and funding sources.

Council Member Carlson remarked that there are a few other communities who have similar challenges as far as semi-trucks and fruit trucks. He asked if the BUILD application study would give them a specific detailed study on semi-truck traffic or if it was a general all around study.

Mr. Pooler responded that he thought it would be specific down to freight destinations and originations, and that they are planning to do traffic counts at specific intersections as well and not to use generalized data.

H. Getting To Know Our Businesses **None**

I. Communications

1. Oral

Mayor Raymond opened the meeting. Seeing no one rise to speak, she then closed the meeting.

2. Written

a. Monthly Permit Report August, 2018

J. Proclamations/Announcements **None**

K. Consent Agenda

Executive Assistant Lake read the Consent Agenda.

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

* 1. Approval of Minutes: August 28, 2018 Council Meeting

* 2. Approval of Claims and Payroll:

Payroll Checks Nos. 82034 – 82080 for a total of \$288,385.79

Claim Checks Nos. 71817 – 71882 for a total of \$328,266.74

Council Member Tierney moved, and Council Member Glaspie seconded, approval of the Consent Agenda as read. By voice vote, approval was unanimous.

L. Public Hearings **None**

M. General Business

1. New Business **None**

2. Old Business **None**

N. Resolutions

1. Resolution authorizing the adoption of the “Selah Transit Development Plan” for the six-year plan 2019-2024

Public Works Director Henne addressed N – 1. He said that this was before Council at the last meeting, and that the statement regarding the Sunday fixed route has been stricken from document. He requested approval so he can send the document to the Department of Transportation (DOT).

Council Member Tierney inquired as to the drop dead date for DOT.

Public Works Director Henne answered that it was September first.

Council Member Tierney moved, and Council Member Bell seconded, to approve the Resolution authorizing the adoption of the “Selah Transit Development Plan” for the six-year plan 2019-2024. Roll was called: Council Member Matson – yes; Council Member Glaspie – no; Council Member Tierney – yes; Council Member Bell – yes; Council Member Carlson – yes. Motion passed with four yes votes and one no vote.

O. Ordinances **None**

P. Public Appearances **None**

Q. Reports/Announcements

1. Departments

Police Chief Hayes had no report.

Fire Chief Hanna had no report. He thanked them for the moment of silence, noting that there were three hundred forty-three firefighters who lost their lives because of that event and hundreds of other cancer related deaths over the years. He commented that Firefighter Willis was accepted to the National Firefighters Academy, which shut down for the first time in its history because of weather.

Public Works Director Henne gave a brief update on the Civic Center parking lot project and mentioned that they have removed everything from the pool that they decided to either keep or sell. He noted that the contractor would be setting up fencing tomorrow around the pool facility and adjoining parking lot.

Council Member Carlson asked if they got some good motors out of there.

Public Works Director Henne responded that they took the pump motor out of the main pool and the mushroom from the spray pad among other things, and would be surplusing some items.

Community Development Supervisor Peters remarked that he would be attending a Selah Downtown Association board meeting on the 25th to give a presentation on signage in Selah, what types are

allowed both temporarily and permanently, and to have a discussion with business owners on how they would like to see the regulations change. He briefly touched on the pool and school projects, saying he's been in communication with the architects for both projects. He ended by saying that the consultants have indicated that the sub area plan draft would be completed by September 25.

City Administrator Wayman remarked that they would have the draft for review, although they wouldn't be asking for approval that evening. He asked if Council wanted a Study Session that day, and a second one before approving the plan.

Council Member Matson was in favor of a study session, but not on the day they receive it.

City Administrator Wayman suggested a study session that Tuesday then them considering adoption of the plan at the next session.

Community Development Supervisor Peters observed that they could also have Mr. Dohrn present it, go over the highlights and answer questions, and then have a study session at a later time.

City Administrator Wayman noted that Community Development Supervisor Peters would also be available to answer questions on an individual basis.

Council Member Glaspie was in favor of a presentation followed by a possible study session at a later date, to be determined after the presentation.

Community Development Supervisor Peters asked the City Administrator if that would be part of the regular Council agenda.

City Administrator Wayman responded that they could do it that way.

Council Member Tierney wondered how big a packet they would be looking at.

Community Development Supervisor Peters answered that currently its a hundred twenty-five pages double sided, with additional information still to be included. He felt it would be maybe half the size of the Whispering View documents.

Council Member Carlson felt that made sense, expressing his appreciation of the flexibility on that and that if Council feels like they don't have it down after the presentation they could have a study session.

Council Member Tierney was fine with that, provided they receive it far enough in advance to review it.

Community Development Supervisor Peters replied that he was pushing the consultants hard based on the feedback from the retreat, and that he can't promise more than a week in advance.

Council Member Tierney felt that a week was more than adequate.

Mayor Raymond inquired if Greg Dohrn would be there on the 25th.

Community Development Supervisor Peters responded that he wasn't slated to be, but if they committed to the 25th then he would be there.

Clerk/Treasurer Novobielski said that his current focus is the 2019 budget, and that he would have additional information on payroll and insurance to plug in after the collective bargaining with the unions is completed. He reminded Council that their budget meeting would be the first week of November.

Recreation Manager Morales gave an update on the Selah Base race, saying that she coordinated with the Yakima Training Center to bring in static displays into town to signify the start of the race, and that they have added a spaghetti feed the night prior to the race this year.

Council Member Tierney asked how many members of the US military would be running.

Recreation Manager Morales responded that they don't require that information when people register and she has no way of knowing.

City Administrator Wayman remarked that there aren't that many soldiers at the Yakima Training Center.

Human Resources Manager Potter said that they have a third meeting with the Public Works Teamsters tomorrow, as well as a second one with the Police Department Teamsters, and he hopes to bring back tentative agreements at one of the next two meetings. He noted that there would be two positions posting within the next couple months, and that he has completed two retirement conferences with employees. He finished by saying he would be attending a Civil Service training in Yakima the end of next week.

City Attorney Noe had no report.

2. Council Members

Council Member Matson gave a report on the Volunteer Park committee meeting held the previous week, saying that they had a nice presentation from the disc golf gentleman, and have also had interest in support from Children's Wishes and Dreams and other some private parties. She added that they looked at options for shade and seating as well as signage throughout the park.

City Administrator Wayman asked if they discussed species of trees.

Council Member Matson responded in the negative.

City Administrator Wayman remarked that they need to figure out which ones they would be buying.

Council Member Glaspie had no report.

Council Member Tierney commented that they are having difficulty getting an LTAC meeting scheduled due to conflicts, but will get it done. He appreciated Governor Inslee's 9/11 proclamation recognizing Police, Fire and 911 services, adding that we should never forget what 911 really is for.

Council Member Bell said that he would like to publicly thank the Selah Chamber of Commerce and the Selah Downtown Association for the awards they gave out; adding that there is an article in the back that can be taken by one of the two ladies whose picture is on it.

Council Member Carlson echoed his remarks, saying that the Selah Chamber and Selah Downtown Association worked together this year to put on their event, and that they do a great job promoting our community. He expressed appreciation for the Police, Fire and Public Works departments, adding that he feels they are blessed with a great City staff.

3. City Administrator

City Administrator Wayman said that they have crucial labor negotiations going on tomorrow, with most of the issues worked out with both Teamsters negotiating parties, and that hopefully after tomorrow they can really start to formulate the 2019 budget. He remarked on the youthful appearance of the three soldiers from earlier in the meeting, saying that they are still fighting the same war he fought in 2002 and 2003.

Council Member Tierney observed that it has been seventeen years since 9/11.

4. Boards **None**

5. Mayor

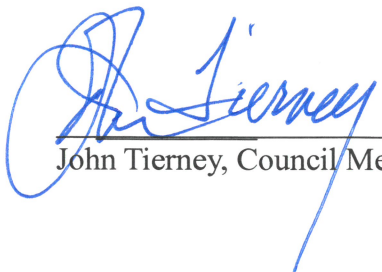
Mayor Raymond extended her apologies to the Selah Chamber of Commerce for missing their last meeting as she had an end of season potluck for the market vendors that same day.

P. Executive Session **None**

Q. Adjournment


Council Member Glaspie moved, and Council Member Matson seconded, that the meeting be adjourned. Motion passed with four yes votes and one no vote.

The meeting adjourned at 4:57pm.



John Tierney, Council Member

Russell Carlson, Council Member



Sherry Raymond, Mayor



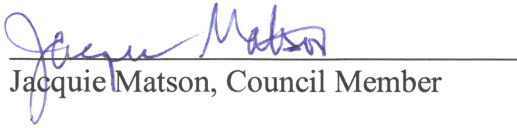
Roger Bell, Council Member

EXCUSED
Diane Underwood, Council Member

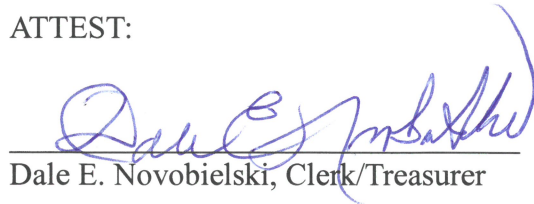
EXCUSED

Jeremie Dufault, Council Member


Rachael Glaspie, Council Member


Jacquie Matson, Council Member

ATTEST:


Dale E. Novobielski, Clerk/Treasurer

Building Selah

